



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, November 20, 2015 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, November 20, 2015 at 12:00pm with a quorum present.

Dr. Hickman, Dr. Fiorentino, Dr. Lakritz, and Mr. Wyatt were present. Also present was Jim Adams, Christi Allen and Dr. Mader. Dr. Lakritz arrived at 12:19pm during the discussion of the Employee Discipline Policy. Miss Snell was absent.

Approve October 26, 2015 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the October 26, 2015 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$80,548.45

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the list of bills totaling \$80,548.45. Motion passed unanimously.

Approve Personnel

a. Probationary Period for Jasmine Long as of November 9, 2015

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the completion of Jasmine Long's probationary period as of November 9, 2015 with an increase of pay to \$10.86 an hour. Motion passed unanimously.

b. Hiring Janessa Scott for Temporary Part-Time Seasonal Employee for Vital Statistics as of December 7, 2015

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve hiring Janessa Scott as a temporary part-time seasonal employee for Vital Statistics as of December 7, 2015 with a pay of \$9.52 an hour (PT11). Motion passed unanimously.

c. Resignation of Joseph Kulig, Part-Time Public Health Clerk, as of November 19, 2015

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to accept the resignation of Joseph Kulig, Part-Time Public Health Clerk, as of November 19, 2015. Motion passed unanimously.

Approve Resolutions

a. 2015-29: Abolish Health District Licensing Council

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to abolish the CCHD licensing council as of January 1, 2016. Motion passed unanimously.

b. 2015-30: Abatement of Public Nuisances

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the abatement of public nuisances for the period of January 1, 2015 through June 30, 2015, totaling \$5,050.13. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for November 16, 2015 Hearings

It was recommended by Mark Adams to suspend the food service license of El Patio Mexican Grill until their critical violations are corrected effective November 20, 2015. Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the hearings held on November 16, 2015. Motion passed unanimously.

Approve 800-006-P Employee Discipline Policy

Jim Adams explained that the employee discipline procedure was all ready in place, but that there was never a formal policy for it. Dr. Lakritz arrived at this time (12:19 am). Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the Employee Discipline Policy. Motion passed unanimously.

Approve Out of District Travel

- a. Linda Morckel, APC Monitoring & Inspections Supervisor, for Travel from 12/08/2015 to 12/10/2015, Region 5 Air-Monitoring QA Meeting at a Cost not to Exceed \$625.00 (2331)

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the above out of district travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Nothing to report.
- b. Nursing/WIC – Diana Thompson stated that Nursing was certified for Stage II Medicaid reimbursements for the proper use of Nursing's medical records.
- c. Laboratory – Nothing else to report.
- d. OPHI/Surveillance – Nothing else to report.
- e. Environmental Health – Nothing else to report.
- f. Air Pollution Control – The APC Monitoring and Inspection Technician position was posted.
- g. Vital Statistics – Christi Allen pointed out on the Vital Statistics Board report that the number of deaths by drug overdose has increased significantly from the previous year.
- h. Fiscal – Nothing else to report.
- i. Health Commissioner – The Board still has two hours of required training to complete by the end of the year.
- j. Accreditation Team – Nothing to report

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business

There was no other business.

Announcement of Next Meeting: Monday, December 21, 2015 at 12:00pm

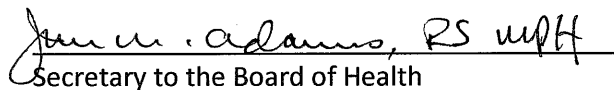
The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, December 21, 2015 at 12:00pm. This is the third Monday of the month instead of the fourth.

Adjourn

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 12:49 pm.



President of the Board of Health



Secretary to the Board of Health



Date of Approval